

Dale Allen

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Objective

To support Workforce Development as the Legal Intern at Disability Advocates of Kent County.

Education

Grand Valley State University, Allendale, MI

Expected Graduation: April 2025

Bachelor of Arts

GPA: 3.35

Major: Legal Studies, an ABA- approved program

Related Coursework: Legal Research and Writing, Family Law, Property and Probate Law, Research Methods in Criminal Justice, Criminology, Civil Litigation

Skills Summary

- Proficient with Microsoft Word, PowerPoint, Excel; exposure to LexisNexis and Westlaw
- Excellent business communication skills, delivering high-quality customer service
- Experienced in conducting legal research and drafting documents

Course Projects

Family Law, GVSU

Winter 2024

- Formulated topic related to family law to research and present solutions to classmates
- Served as lead researcher in group of four classmates

Legal Research and Writing, GVSU

Fall 2023

- Wrote 20-page paper on “Law in the Public Sector” within group of three students
- Synthesized information for research paper from academic databases and peer-reviewed journals

Related Experience

Student Representative, GVSU Student Senate

August 2023–Present

- Serve as a mediator to effectively resolve student concerns
- Collaborate with fellow senators to enhance engagement and the overall GV student experience

Student Researcher, GVSU Legal Studies Department

Summer 2022

- Selected as one of three students to present paper to Grand Rapids Bar Association
- Worked with Legal Studies faculty member to complete GVSU legal studies program ABA approval and accreditation paperwork

Awards and Activities

“I am Grand Valley” Award Recipient

January 2023

Back Bay Mission, Service-Learning Volunteer

March 2022

Employment

Old Navy, Grand Rapids, MI

June 2022–Present

Sales Associate

Michigan’s Adventure Amusement Park, Muskegon, MI

May 2020–May 2022

Ride Operations Associate