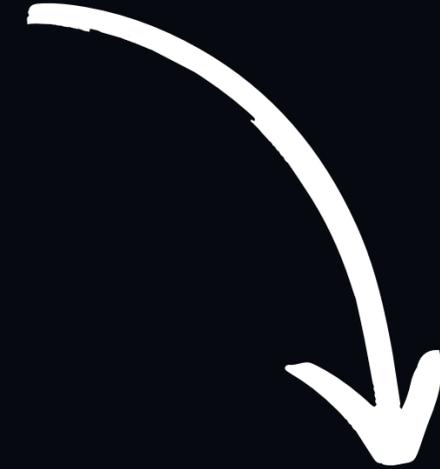


Select the "Registration Override Request Form"



GRAND VALLEY STATE UNIVERSITY myBanner

Personal Information **Student** Financial Aid Faculty Services Employee Messages/Documents

Search Go RETURN TO MENU SITE MAP HELP EXIT

Registration

NOTICE: Payment is due at the time of registration for Winter 2023 classes. If you register for a class and do not make payment arrangements right away, you will be at risk for losing your classes.

[Student Registration Self Service](#)
Click here to view registration status, manage plans, search schedule and catalog, and register for classes.

[Registration Override Requests Summary](#)
Click here to review registration override requests.

Select Registration Override Term
You must select a term before you can submit an override request.

Registration Override Request Form

[Registration Fee Assessment](#)
[Withdrawal Information](#)

[View Major and Advisor Information](#)
[Registration History](#)

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Select correct term and hit "Submit"

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Personal Information **Student** Financial Aid Faculty Services Employee Messages/Documents

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Registration Term

Jan 19, 2023 10:51 am

Select a Term: Winter 2023

Submit

RELEASE: 8.7.2.12

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Registration Override Requests

Jan 19, 2023 10:51 am

 Students seeking permission to register in a course for which they have received a restriction or prerequisite error may submit a Registration Override Request Form.

Please note:

1. Submitting a request does **not guarantee** a space in the course. **The department offering the course** will review requests and make a decision.
2. Check the status of your request on the Registration Override Requests Summary page.
3. **When the decision is made an email will be sent to your GVSU email address.**
4. Registration override requests should not be submitted for the following registration errors: Repeat Count Exceeds 0, Linked Course Required, Time Conflict with (CRN) or Maximum Hours Exceeded. Click [here](#) for instructions on how to resolve these types of errors.
5. For general assistance, contact the Registrar's Office at regdept@gvsu.edu or 616-331-3327.

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Please read through all the information provided and select "Continue"

Search

Registration Override Requests

Registration Term: Winter 2023

Course Override Request

To submit a new course override request, **select a course** or enter a CRN below.

Select a Course OR Enter a CRN:

Program Details

Current Degree:
Major 1:
Major 2:
Minor 1:
Standing:

[[Change Term](#) | [Registration Override Request Summary](#) | [Registration Menu](#)]

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Select the correct course from the drop down menu or enter a CRN (which you can find on the registration system) and select "GO"



Registration Override Requests

Jan 19, 2023 10:54 am

Registration Term: Winter 2023

Program Details

Current Degree:
Major 1:
Major 2:
Minor 1:
Standing:

Course Override Request

Select a Course: OR Enter a CRN:

All items marked with an asterisk (*) are mandatory.

Course Title: Managing People & Organization

Course Description: Explore the management process through an examination of its functions of planning, organizing, motivating, and controlling work and work performance in a business organization. Students learn about theoretical concepts and applications through the use of selected case materials. Offered every semester. Prerequisite: Admitted to Seidman College of Business or by permit.

Department Approval Required: No

Registration Error: No Error Available

* Select a Reason From the List:

Note: If selecting "Other", provide an explanation in the field below.

Comments and Explanations:

Note: Providing details about what you need and why will help with faster processing of your request.

Prerequisite Waiver: Only required if transferring pre-req courses!*

If you selected the "I am lacking a prerequisite" reason above and are planning to take the prerequisite at another institution, it is your responsibility to (1) Make sure the course you are taking at another institution transfers for the appropriate course at GVSU. (2) have your transcript from that institution sent to GVSU as soon as your grades are posted for the course. Failure to do so may result in you being dropped from the course.

Describe the prerequisite knowledge and/or equivalent courses you have taken to support the request.
(500 characters max)

Indicate if you intend to or have submitted additional non-GVSU transcripts to the academic department offering the course.

- Yes, I will submit (have submitted) additional non-GVSU transcripts to the department.
 No, I will not submit additional non-GVSU transcripts to the department.

Select "Reason from the List" in the drop-down menu and provide any relevant details.
Then select "Submit Your Request" at the very bottom of the screen.

*If requesting a Prerequisite Waiver, please fill out description and confirm transcripts before selecting "Submit Your Request".